

Guidelines for Essential In-Person Assessments, Cohort, and Hybrid Instruction

Guidelines for cohort instruction include:

Cohort Instruction includes, but may not be limited to Special Education, English Learners, Homeless, Foster Youth, At Risk Students. Cohort sizes are limited to 14 students.

General Guidelines:

- Perform all tasks virtually that can be done so effectively.
- Keep face-to-face time as brief as possible.
- Follow WWSP protocol.

Cohort Instructional Schedule:

- Monday follow CPT MOU
- In-Person Services provided in Cohorts available (Tuesday, Wednesday, Thursday, Friday)
 - Specialized Academic Instruction provided in small groups
 - Related Services 1:1 and small group in person when practicable
 - Provides as needed by the instructor as mutually agreed upon by the site administrator

Outside Space Use:

When practicable, provide essential services outdoors, taking into consideration weather and privacy.

Room Use:

- Use a larger room whenever possible, (this may entail changing rooms from the regular assigned room).
- Keep doors and windows open when possible.
- Set up the essential service space with physical distancing parameters in place.
- Use Plexiglas shields as appropriate.
- Merv 13 filters will be installed in HVAC system for the rooms in use.

Face Coverings

- Face coverings are required for all staff, student and family members following county health guidelines.
- Staff may use a face shield, but they are not to use in replacement of face coverings.
- If face shields are used, face coverings/mask must also be worn unless the face shield has a drape.
- Face coverings for students and staff will be made available.

Exceptions for face coverings:

- Children younger than 2 years old.
- Anyone who has trouble breathing or is unconscious.
- Anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance.
- Students, teachers, and staff with special educational or healthcare needs, which may include intellectual and developmental disabilities, mental health conditions, and sensory concerns or tactile sensitivity where wearing a face covering may be difficult.

- Students, teachers, and staff who have a hearing impairment or need to communicate to someone with a hearing impairment and seeing the mouth is essential for communication or assessment with individuals with hearing impairments or speech needs. A clear face covering or face shield with a drape is recommended at this time.

Gloves

- If direct contact is needed to be made with student, use of latex-free gloves is recommended for staff.
- After direct contact, dispose of gloves properly and wash hands/use hand sanitizer.
- If used, gloves must be switched between each appointments and cohort group.

Cohort Instruction Cleaning and Disinfecting:

- Staggered schedule to ensure physical distancing, and allow time to clean between students
- Clean and disinfect testing material between students, and stagger use of materials as possible
- Clean and disinfect tables, desks, and Plexiglas between each cohort group
- Refer student or parent to designated public restroom as needed

Cohort Instruction and Hybrid Instruction- Daily Home Screening: (Passive Screening)

- Parent/guardian will check student(s) each morning and report to the school office if child(ren) has any COVID-like symptoms and/or close contact/ potential exposure.
 - If anyone in their household has COVID-like symptoms, student(s) must stay home;
 - If anyone in their household has been in close contact with anyone who has tested positive for COVID in the last 14 days, student(s) must stay home;
 - Families are not to bring other people with them to the school;
 - Playgrounds are not open;
 - Parents/guardians may not remain on site without prior consent from administration;
 - Student and parent must always wear a face covering when on site;

During Appointments, Cohort, and Hybrid Instruction:

- Keep 6-feet distance as much as possible
- Face coverings/appropriate face shields must be worn at all times
- Minimize sharing of materials
- Use hand sanitizer as needed
- Use Plexiglas divider when appropriate

After Cohort Instruction:

- Staff must clean and disinfect surfaces, materials, and high touch point areas
- If gloves were worn, properly dispose
- Staff must wash their hands between each appointment and cohort group

Cohort Rooms- Staff may sign up on the Google Form to Schedule In-Person Assessments: